

GENERAL INFORMATION FOR CREDITORS

CASE INFORMATION

Case information is available on this website if you are a party in interest on a Chapter 13 case. If you don't already have a log-in and password, you may download a Website Access agreement from the link on the Home Page. Complete the access agreement and Fax it to 408-354-5513, and we will send you a log-in and password. You may also visit www.ndc.org and obtain case information from the National Data Center.

If the information you are seeking is not available on either website, you may Fax or mail a request by using the Creditor Inquiry form provided on the Home Page.

NOTE - IF YOU ARE A CREDITOR/ATTORNEY WHO NEEDS IMMEDIATE ASSISTANCE OR INFORMATION FOR A COURT HEARING, PLEASE CALL OUR MAIN LINE* DURING REGULAR BUSINESS HOURS AND THE ATTENDANT WILL TRANSFER YOU TO SOMEONE WHO MAY PROVIDE THAT INFORMATION TO YOU → *408-354-4413

FILING A PROOF OF CLAIM

In almost all instances, it is necessary to file a Proof of Claim with the Bankruptcy Court in order to share in disbursements under the debtor's plan. Claim forms (Official Form 410) are available on the Court's website at http://www.uscourts.gov/sites/default/files/form_b_410_16.pdf . The Trustee will receive an electronic copy of your Proof of Claim on the business day after it has been filed with the Court.

DISBURSEMENT DATES

Effective February 1, 2018, disbursement checks will be mailed on the first business day of the month.

ADDRESS CHANGES

All address changes must be filed with the Bankruptcy Court. The Trustee will receive an electronic copy of the address change on the business day following the filing date. Please be sure to reference the debtor's name, bankruptcy case number and your account number so we can determine which claim to change.

OFFICE HOURS

Our office is open from 9 am until 4 pm Monday through Friday. We are closed on all Federal Holidays, and on the day after Thanksgiving.